



Council for Standards in Human Service Education

*Assuring best practices in Human Service Education through
evidence-based standards and a peer-review accreditation process*

<https://cshse.org>

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June 29, 2022

Dr. William Day, LMHC, HS-BCP, Program Manager
Hillsborough Community College
4001 W Tampa Bay Blvd.
Tampa, FL 33614

Dear Dr. Day,

As the CSHSE Vice President of Accreditation, I am pleased to inform you that the Counseling and Human Services Associate program at Hillsborough Community College has been reaccredited by the CSHSE Board at its June board meeting. The Counseling and Human Services associate program is reaccredited with no conditions from June 2021-June 2026. This accreditation cycle included an approved one-year extension. The next cycle will be reaccreditation with a site visit.

The Readers noted many strengths of the Program:

- The Program has a long-standing accreditation since 1980.
- Throughout 40 years of accreditation, the Program has been responsive to recommendations and suggestions. Recent transitions to online instruction has fostered more student involvement with the absence of a “back row” to hide in.
- The Program has well educated, diverse, and highly experience faculty.
- The Program has very competent clinical staff who supervise and mentor practicum students. It is noted that eight out of thirteen clinical supervisors are graduates of the program.
- The Program offers an exceptionally well created Program Handbook, which includes a personal and professional student development matrix for students.
- The Program offers an effective balance between formal class room instruction (didactic education) and experiential learning at practicum/internship sites.
- The Program imbeds cultural competence within the curriculum.
- The curriculum makes it clear to students how to handle different types of information (both clinical and scholarly) as well as how to evaluate the quality of scholarly material.
- The curriculum is robust in the standard areas of interpersonal communication and client related values and attitudes.
- The Program incorporates a number of useful exercises to promote professional self-development.
- The Program recognizes student proficiency with Digital badges offered by the first technical college to institute this program.
- The program is supported by personal and academic assistance for students. (advising, disability, technology).
- The students’ rights and responsibilities and appeals process are clearly outlined.
- Fitness for the Profession in the field of Human Services is addressed in detail.
- The College has a detailed Equity and Inclusion Plan for programs to incorporate.

Additional Reader Recommendations:

- Standard 20, specification i: The self-study narrative, and corresponding appendix, does not articulate to the agency supervisors having at least the degree granted by the institution. The narrative only states that the college’s clinical supervisors have a particular degree level. It should clearly articulate that the individual serving as a fieldwork contact/supervisor has an Associate degree or above.

The next reaccreditation cycle, including the site visit, must be completed before the June 2026 Board meeting. **A copy of this letter must be included in your next self-study.**

CSHSE June 29, 2022


As an accredited program, the Program must regularly review information on the CSHSE website, <https://cshse.org>, for any new changes in policies and standards. Your program must use the standards that are in effect at the time when the application is submitted for the next cycle.

During this accreditation cycle, your accredited program has the responsibility to maintain active CSHSE membership each year of the accreditation cycle for the accreditation status to remain in good standing. Refer to the Member Handbook, Accreditation and Self-Study Guidelines for updated information. Additionally, the accredited program shall ensure that the program representative contact information remains current with CSHSE and ASCENT Management, LLC and is updated as needed.

Please refer to the Board actions for maintaining accreditation in Appendix I of the Member Handbook. Your Program must ensure that program and student achievement indicators on the CSHSE website remain accurate (within 2 years of the current academic year) and the hyperlinks remain active. The CSHSE will review this information at each board meeting, February, June, and October. Contact the CSHSE VPA or ASCENT Management, LLC if a hyperlink must be revised so that our website is current with your program information

Congratulations on continuing your program accreditation. A formal certificate, signed by our President, Dr. Yvonne Chase, will be forthcoming.

Sincerely,


Winona Schappell, M.Ed.
CSHSE Vice President of Accreditation

CC: Richard Senker, Vice President for Academic Affairs
Leif Penrose, Dean of Health Sciences
Dr. Yvonne Chase, CSHSE President and serving as Lead Reader
Ms. Cheryl McGill, CSHSE Board Member-at-Large consultant

